



## Checklists, Tips & Timetables for When You Are ...

# MOVE!

## MOVING CHECK LIST

### 8 Weeks Ahead

- Begin house cleaning! Donate unneeded items. Throw out useless or damaged items. Have a yard sale or advertise in the paper items you can sell.
- Investigate schools in the new neighborhood.
- Contact insurance companies to update your policies.
- Set up file for receipts of tax deductible expenses.
- Pack rarely used or out-of-season items.
- 8-12 weeks out: Contact your Realtor.

### 6 Weeks Ahead

- Investigate moving companies. Request written cost estimates and policies.
- Contact doctors, dentists, attorneys, veterinarians, hair stylists and other professionals to update their files. Ask for referrals to professionals in your new location.
- Transfer school records.
- Make appointments with real estate professionals, landlords, inspectors, cleaning crews or others involved in helping you get settled in your new home.

### 4 Weeks Ahead

- Begin using up food in the freezer and refrigerator.
- Schedule stop and start dates with current and new gas, electric, water, phone, cable and other services. Ask about deposit refunds.
- Notify the Postal Service of your new address, as well as family, friends, businesses, magazines, etc. Be sure to change your address on bills as you pay them.
- Call 1-800-829-1040 to notify the IRS of your new address. For Social Security, call 1-800-772-1213.
- Cancel newspapers, delivery services and trash pickup. Schedule start dates in your new location.

- If you are moving yourself or driving your own vehicle, take it into your auto repair center for a maintenance and safety check.

### 1 Week Ahead

- Drain gas and oil from lawn equipment. Drain kerosene heaters, other equipment or appliances, if applicable.
- Empty and defrost the refrigerator and freezer.
- Confirm start dates with utility and delivery services.
- Transfer/close savings accounts & safe deposit boxes.
- Designate a room for storage of anything you do not want the movers to take.
- Pack a survival kit for the first few days in your new home. For example, convenience foods, a can opener, disposable utensils, cleaning supplies, blankets, important tools, scissors, bathroom items, etc.
- Pack suitcases with everything you'll need for a week. Include medications, eyeglasses, emergency phone numbers and other information you may need quickly.
- Clean your new home if you have access to it.

### MOVING DAY!

- Plan to have someone watch young children and pets.
- If a company is moving you, plan to oversee the process.
- Move antiques, jewelry and other valuables yourself.
- Do a last-minute check of the entire house.

## PACKING TIPS

- ✓ Use brown paper lunch sacks for wrapping small, fragile items. Also use towels & blankets as packing cushions.
- ✓ Moving and truck rental companies have boxes that are already sized for the contents (electronics, glassware, computer equipment, hanging clothes).
- ✓ Use clear, heavy-duty tape and bubble wrap for breakable items.
- ✓ Label all boxes and bags. Pre-print color-coded labels for each room. Attach to sides of boxes. Number each box and keep an inventory.
- ✓ Don't over pack. Use small, sturdy boxes for heavy items and books.
- ✓ Put blankets, pillows and other bedding inside dresser drawers.



CYNTHIA HASH, Realtor/SRES • Your Trusted Real Estate Professional  
 Keller Williams Realty • 300 Preston Avenue, Suite 500 • Charlottesville, VA 22902  
 Office (434) 220-2200 • Home (434) 978-1821 • Cell (434) 531-5351 • Fax (434) 220-2201  
 hash@kw.com • [www.FindHomesInCharlottesville.com](http://www.FindHomesInCharlottesville.com) • [www.CynthiaHashCares.org](http://www.CynthiaHashCares.org)

*Should you already have a relationship with another agent, this shall not be considered a solicitation. Each Keller Williams Office is Independently Owned and Operated.*

